



## SUMMER-FALL POSITION OPPORTUNITY

THE Chem Lab Ltd. is a top quality analytical testing laboratory founded in 2008 specializing in the analysis of transformer and other high voltage equipment electrical insulating fluids.

THE Chem Lab Ltd. is strongly focused on the quality of reported data and on a high level of customer service and support.

THE Chem Lab Ltd. invests heavily in state of the art instrumentation, quality facilities and highly skilled staff members.

If you are interested in joining THE Chem Lab Ltd. please apply directly to: [careers@thechemlab.ca](mailto:careers@thechemlab.ca)

### **JOB POSTING FOR LABORATORY ASSISTANT (Minimum 4 month position with possible extension)**

**May 1, 2021 - Aug, 31 2021 (with possible extension)**

#### **Primary Responsibilities / Primary Employee Expectations Include:**

- Performing required duties as they relate to physical, electrical and chemical testing of liquid insulating samples
- Following of operating procedures, methodologies, management directives, and safety procedures
- Electronically logging sample data in an efficient and accurate manner
- Maintaining logbooks and ensuring that all quality control elements are performed and QA requirements are met
- Monitoring workflow of samples through the laboratory while noting sample and testing priority
- Becoming proficient with a limited number of testing procedures and maintaining notes of anomalies and non-conformances
- Ensuring that work areas are clean, organized and safe
- Performing Basic Maintenance of test equipment as per established protocols and operation of equipment in a safe manner
- Preparation of analytical standards, solutions and reagents
- Communicating clearly and consistently with co-workers as required
- Demonstrating dexterity when handling glassware and equipment
- Production of quality data and a consistent commitment to quality

#### **Secondary Responsibilities / Secondary Employee Expectations Include:**

- Appropriately disposing of waste and providing housekeeping support as required
- Monitoring supply levels and notifying supervisor or manager of required consumables/materials
- Supporting coworkers throughout the laboratory as required
- Other duties as assigned

#### **Qualifications/Skills:**

- Strong background and interest in Chemistry and general science, laboratory experience is an asset
- Ability to effectively problem solve
- Experience handling chemical or petrochemical related materials is an asset
- Strong mathematical skills including manipulation of scientific units and measures
- High degree of manual dexterity and coordination
- Strong verbal and written communication skills
- Strong computer skills: knowledge of Microsoft Excel™ formulae and spreadsheets is a strong asset
- Additionally, it is beneficial for the candidate to be:
  - Energetic, and able to learn quickly
  - Reliable and able to transpose data accurately
  - Organized and able to maintain a high level of order in the workplace
  - Effective at managing personal time resources
  - An integral "team member" with a positive attitude



## SUMMER-FALL POSITION OPPORTUNITY

THE Chem Lab Ltd. is a top quality analytical testing laboratory founded in 2008 specializing in the analysis of transformer and other high voltage equipment electrical insulating fluids.

THE Chem Lab Ltd. is strongly focused on the quality of reported data and on a high level of customer service and support.

THE Chem Lab Ltd. invests heavily in state of the art instrumentation, quality facilities and highly skilled staff members.

If you are interested in joining THE Chem Lab Ltd. please apply directly to: [careers@thechemlab.ca](mailto:careers@thechemlab.ca)

### JOB POSTING FOR LABORATORY ASSISTANT

#### **Additional Job Position Information:**

- Three (3) month probationary period.
- Extensive benefits provided after three month tenure.
- Minimum Four (4) month formal contract position.
- Successful candidate meeting stipulated job requirements will be eligible for a full-time permanent position pending business needs / market conditions.

#### **COVID-19 Related Note:**

THE Chem Lab Ltd. is considered an "essential business" and the successful applicant would be expected to be physically present in the laboratory / laboratory office unless required to isolate as per government rules / regulations.

To apply, please submit your resume and a brief cover letter to THE Chem Lab Ltd. no later than **May 7, 2021**. Only those applicants selected for subsequent interviews will be contacted directly by THE Chem Lab Ltd.

If you are interested in joining THE Chem Lab Ltd. please apply directly to: [careers@thechemlab.ca](mailto:careers@thechemlab.ca)

If you are interested in joining THE Chem Lab Ltd. please apply directly to: [careers@thechemlab.ca](mailto:careers@thechemlab.ca)